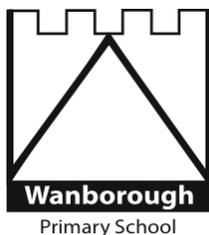


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Wanborough Primary School  
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SN4 0EJ

Dear Parents

## Arrangements in the Snow / Extreme Weather

With our unique and unpredictable weather, I would like to inform you of the arrangements we have put into place just in case of snow or other extreme conditions.

A decision as to whether the school will open or not will be announced daily (during the period of predicted snow/extreme weather) before **7.15am**. The decision will be based on a number of factors which include a local assessment of the conditions; the safety of children, parents and staff; the weather forecast and UK Weather Warnings; SBC advice; and the numbers of staff that are able to attend school to enable effective teaching to be delivered. If the weather is prolonged or extreme, decisions may be made prior to the morning, in which case you will be informed at **8pm as well as receiving a message before 7.15am the following morning**.

The decision will be announced through:

- School Text/email
- School Website ([www.wanboroughprimary.org](http://www.wanboroughprimary.org))
- Local Radio Stations
- Swindon Borough Council

Where there is doubt about the weather, the school will also text parents and display a message on the school website at **7.15am** when the school is **open**.

However, if there is a sudden deterioration in the conditions whilst children and staff are arriving to school, then we will endeavour to communicate any changes to you as soon as possible.

The text message and school website will identify the school in one of these three categories when snow/icy/ extreme weather conditions are forecast or are current:

- RED - School is closed for the day (Teachers will upload work on Teams or by email)
- AMBER - School is open with conditions (*see below*)
- GREEN - Normal school day operating

The RED and GREEN categories will take into account the factors described above.



If the school is in a state of AMBER the following conditions apply:

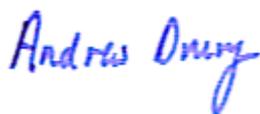
- School is open at normal times, unless otherwise informed. Please enter school through the main door.
- If your child's journey to school puts you or your child at risk, absences will not be registered as unauthorised during a state of AMBER **(and GREEN see paragraph in bold below)**
- School dinners will not be provided – packed lunch necessary.
- No breakfast club.
- No after school club or extra-curricular clubs.
- Early collection of pupils will be possible if forecasts indicate hazardous conditions are on the way or any parent is worried about the safety of transporting their child home. A text and a message on the school website will be sent inviting parents to collect their child if there are deteriorating conditions imminent. This of course could happen on any school day as well!
- Please ensure your child comes to school dressed appropriately for the weather (i.e. coats, gloves, hats, wellies) as children may have the opportunity to play in the snow.
- Teachers will endeavour to upload work on to Teams/email for those children unable to make it in to school.

**No child will be given an unauthorised mark for attendance if parents/carers decide that the conditions are too treacherous for safe travel to school or collection at a later time. (The school may be categorised as green because we can provide a full educational service on that day) However, for parents who once travelling decide that conditions are not safe, please inform the school of your child's absence once you are safely back at home.**

In summary, every effort will be made for the school to open, however **I encourage everybody concerned to make their own risk assessments on whether travelling to school is safe.**

If you have any queries please do not hesitate to contact the school on 01793 790269.

Yours sincerely



Andy Drury  
**Headteacher**

